

Proposal to Create a Management Decision Package

Part 1. Description and Justification

Short title: _____	<i>[Capture essence of initiative in 50 characters max, including blanks.]</i>	Date proposed: _____
Initiating agency or command: _____	Point of contact: <i>[List rank or title and name.]</i>	CmrcI Ph: _____ DSN: _____ e-mail: _____
Intermediate approving authority: _____	Point of contact: <i>[List rank or title and name.]</i>	CmrcI Ph: _____ DSN: _____ e-mail: _____

1. Program placement and tradeoffs:

Proposed PEG: _____ Proposed management area: _____

APGM resource task: _____ *[Select appropriate APGM resource task or in continuation sheet propose new APGM task.]*
[For new or parent MDEP.] [Choose from MDEP list of appropriate PEG.]

Gaining MDEP code: _____

Losing MDEP code(s): _____ *[As applicable, for MDEP(s) proposed in whole or part as program tradeoff.]*

2. Description of requirement.

[Using 720 characters maximum, including blanks, Explain the issue and what program improvement or output will occur at a specific time.]

3. Justification of requirement and related tradeoffs.

- *Fully citing applicable documents, explain the need.*
- *Tell if need reflects an OSD or legislative requirement or results from command or other guidance. Tell also the leadership information requirement the MDEP will serve.*
- *Show how proposed output supports Army goals, priorities, or strategies.*
- *State expected duration of the requirement (e.g.; whether n years or permanent.*
- *Describe impact if proposed output not funded.*
- *From careful review of existing MDEPs, list those the proposed MDEP would overlap in definition or description requiring rewording of MDEP narrative, by resource transfers, or in other ways.*
- *For each modified or terminated MDEP—*
 - *State if resources have been zeroed out. If not, cite*
 - *MDEP that is to receive remaining resources.*
 - *Show that action to modify or terminate has been*
 - *coordinated with all parties involved.*
 - *Cite FY modification or termination takes effect.*

Instructions for preparing a proposal to create an MDEP

Proposal to Create a Management Decision Package—continued
Part 2. Resource summary

Short title: _____ [From part 1.]

- *By RC, submit dollar and manpower data for gaining and losing MDEPs.*
- *Cite MDEP code for each and, if applicable, cite code for the MDEP to get remaining resources.*
- *For description of data elements, see Data Element Structure, Quick Reference section.*
- *For listings of codes, see MDEP Dictionary Codes, Quick Reference section.*

Gaining MDEP (and separately for each losing MDEP): _____

		TOA (to nearest \$thousand)							
BO	RC	APE	CMD	FY	FY	FY	FY	FY	FY
1									
		TOA subtotal by RC							
		Total TOA requirement							

		Manpower (net change in end strength as exact number)									
BO	RC	APE	ROC	FY	FY	FY	FY	FY	FY	UIC	CTYPE
4											
		Total military									
4											
		Total civilians									

Continuation sheets, as required

Instructions for preparing a proposal to create an MDEP—end